

Staytonevents.com Online Community Event Ticket Sales Request/Agreement

_____ (Event Organization) requests online ticket sales opportunity on staytonevents.com website for _____ (event) on _____ (date), in accordance with the following terms:

1. Event ticket sales must be general seating or admission only.
2. staytonevents.com will host, promote and facilitate a ticket sale button on website main page for the purpose of accepting online ticket orders.
3. staytonevents.com will forward by email to Event Organization Designee a ticket purchase order for each order received. **Privacy Policy: The use of information on ticket purchase orders is strictly limited to the facilitation, by those authorized organization members necessary, of purchasers admission to the intended event. No information of any kind contained in a purchase order is to be used for any other purpose or solicitation, or shared in any way.**
4. Event Organization is entirely responsible for ticket handling and fulfilling all obligations of ticket orders.
5. staytonevents.com maintains a “no refund, all sales final” ticket policy. Event Organizers agree any possible disputes are between ticket customer and Event Organizers and agree to hold staytonevents.com harmless in any such possible dispute.
6. Event Organizers understand there are credit card and online processing fees associated with online ticket sales that will be covered in the following manner (**check one**).
 - a. _____ Tickets will be listed and sold at face value. Event Organizers will receive net proceeds of ticket sales minus processing fees.
 - b. _____ Tickets will be listed and sold at an amount above face value calculated to approximately cover processing fees. Event Organizers will receive net proceeds of ticket sales at approximately full face value of tickets.
7. Distribution of ticket sale proceeds to Event Organization by staytonevents.com will be scheduled by mutual agreement.
8. Event organizers agree to list staytonevents.com as a ticket outlet on all promotional material and allow the display of staytonevents.com promotional material at and during event.

Person requesting online ticket sales:

Name: _____ Organization Title: _____

Email address: _____ Phone: _____

Signature: _____

Organization Designee to receive ticket purchase orders:

Name: _____ Organization Title: _____

Email address: _____ Phone: _____

Signature: _____

**All requests subject to review and approval of staytonevents.com
Events may require advertising on staytonevents.com to qualify.**

www.staytonevents.com

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